

**The Compass School
Development Committee Meeting
537 Old North Road
Kingston, RI 02881
April 26, 2016 at 3:30 pm**

Committee Minutes

Agenda:

- 1. Call to Order**
- 2. Roll Call**
- 3. Annual Fund**
- 4. Business Solicitation**
- 5. Grants**
- 6. Barn Renovation**
- 7. Additional Comments**
- 8. Meeting Adjourned**

The public is welcome to any meeting of the School Council or its subcommittees. If communication assistance (readers/interpreters/captions) or any other accommodations are needed to ensure equal participation, please contact Julie Wynsen at (401) 788-8322 at least two (2) business days prior to the meeting.

Any changes in the agenda will be posted on The Compass School's website and place of business, and will be electronically filed with the secretary of state at least forty-eight (48) hours in advance of the meeting.

Meeting Location: The Compass School, 537 Old North Road, Kingston, RI 02881

Date and Time of Meeting:

Members Present: Abby Copper, Brandee Lapisky, Hillary Downes-Fortune, Amy Henderson, Elisa Lucia, Dina Mandeville

Others Present:

Members Absent: Susanna Strong

Committee Chair: Abby Cooper

Co-Chair, Susanna Strong, Amy Committee Chair: Abby Colby Cooper Committee Co-Chairs: Susanna Strong, Amy Henderson--Crane

1. Abby called meeting to order at 3:15 p.m.

2. Roll Call: Abby Colby Cooper, Brandee Lapisky, Dina Mandeville and Elisa Lucia were present; Hilary Downes--Fortune, Amy Henderson--Crane and Susanna Strong were absent.

3. Annual Fund: The Annual Fund has exceeded its financial goal with a record \$21,241 raised to date. As a last push for 100 percent participation, last month, we sent reminders with donation envelopes home in the backpacks to families who have yet to give. We also followed up with a targeted email to remaining families and staff. Additional outreach activities will continue to solicit staff and family participation.

4. Business Solicitation: Abby continues to research new prospects for the sponsorship mailing. Next week, she will be sending out letters to an additional 35 businesses, including local farms and engineering firms .These letters are part of a larger effort, which included outreach to all our current vendors (approx. 140) with the exception of those who have previous relationships with the C0-Op/Eco Fair.

5. Grants: Abby has been working on the grants schedule with recent proposals submitted to: The Dime Bank Foundation, The Rhode Island Foundation and The Champlin Foundations. Because of scheduling limitations, our site visit with Ocean State Charities Trust (OSCT) was rescheduled to a conference call last Tuesday. Brandee and Abby spoke with Jane Lynch, Executive Director, regarding the proposal to regrade the parking lot and reseed grass where new modular was installed. Ms. Lynch is familiar with our mission, has been out to visit us in the past and provided us with funds to

purchase furniture for the farmhouse as well as kayaks.

6. Barn Renovation Project: Brandee and Council have prioritized our need to make a decision regarding whether we will renovate or raise the barn. On April 12, the School Director met with Main Street Resources (formerly, the Green Village Initiative). They toured the school with their contractors and discussed potential funding to support barn renovations. Two applications for grants were submitted to the Kimball Foundation, if awarded these grant will total \$25,000.00.

7. Additional Comments: Abby has created a development dashboard in Google drive, which provides an overview of all grants submitted with links to the proposals as well as the vendor solicitation list, business prospects, media contacts and fundraising calendar. The next Development Committee meeting will be on Tuesday, May 24, 2016 at 3:30 p.m.

8. Adjourn Meeting ended at 4:05 p.m.

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